**Appointment Type:** Permanent **Working Time:** Full Time

Reference Code: NB00021034 e

**Opening Date:** 03/11/2010 **Closing Date:** 03/19/2010

# **Psychology Associate**

\$3,774 - \$4,950 Monthly (Range 54) plus great benefits!

## **Agency Information**

The Department of Corrections is seeking a highly motivated and qualified individual for a Psychology Associate position, located at Monroe Correctional Complex (MCC), in Monroe, Washington.

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State.

#### DOC offers:

- > Hundreds of rewarding and exciting careers
- > Flexible schedules
- > Comprehensive compensation packages
- > Training and development opportunities
- > The fulfillment of public service

## Agency Mission:

"To Improve Public Safety."

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Administrative Services Division, Medical Services Department, Communications Department, and Risk Management Department. The Department employs over 8,000 staff and has a biennial budget of approximately \$1.8 billion.

For additional information about the Department of Corrections, please visit www.doc.wa.gov.

Please note: In order to be considered for this position, you must complete the entire Application Wizard. For further details please refer to the "Application Process" section of this recruitment.

#### **Duties**

The position provides for mental health diagnostic and treatment services under the direct supervision of a psychologist.

Provide mental health treatment for mentally ill offenders presenting risk for suicide and/or significant self-injury.

Provide mental health treatment for mentally ill offenders presenting risk for violence.

Provide mental health treatment for mentally ill offenders requiring immediate assessment, crisis stabilization, or acute care.

Provide mental health diagnostic evaluations for offenders by referral, provide assessment, diagnosis, group and individual therapy, and coordinate intensive behavioral treatment programs.

The Psychology Associate will work in outpatient, inpatient and residential settings, which may include segregation, as assigned by the Health Care Manager 1-Mental Health according to the institution needs.

## **Qualifications**

Master's degree in Psychology from an accredited school or department of psychology whose accreditation is recognized by the US Department of Education and the Council for Higher Education Accreditation (CHEA), and one year supervised work experience providing direct psychological services in a mental health facility or like agency.

OR

Master or Doctoral degree in marriage and family therapy, behavioral sciences, mental health counseling, or social work from an accredited school or department of psychology whose accreditation is recognized by the US Department of Education and the Council for Higher Education Accreditation (CHEA) and two years supervised work experience providing direct psychological services in a mental health facility or like agency.

Must obtain status as an Agency Affiliated Counselor through the Washington Department of Health or possess a Mental Health Counselor, Marriage and Family Therapist, or Social Worker license from the State of Washington. Each employee is expected to maintain and adhere to the continuing education requirements for the applicable professional credential. Each employee must adhere to legislation and/or law changes that may affect current licensure and/or registration requirements.

## **Special Notes**

All Department of Corrections employees are fingerprinted for a criminal history background check.

Employees work with offenders in a potentially hazardous setting. Please consider this when deciding whether to apply.

Tuberculosis is a priority health issue for Department of Corrections employees. Periodic skin tests are required for all health care providers and those who transport known/suspected Tuberculosis patients. Testing is voluntary for all other employees. When positive tests result, further testing and treatment may also be required. Employment is not contingent upon test results.

This position is included in a Union Shop which requires that the selected candidate become a member within thirty (30) days of employment.

The pre-employment process will include drug screening.

All DOC facilities are smoke and/or tobacco free.

#### **Application Process:**

In order to be considered for this position, you must complete the entire Application Wizard; however, completion of the Diversity Profile Questionnaire is optional. To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current.

#### Other Information

Washington State Employees enjoy outstanding comprehensive benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; 11 paid holidays; flexible work hours; training; and state retirement plans. For more information please visit: <a href="http://www.doc.wa.gov/jobs/benefitssummary.asp">http://www.doc.wa.gov/jobs/benefitssummary.asp</a>.

### CORE COMPETENCIES FOR ALL EMPLOYEES:

Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, and Ethics and Integrity. For more information on these Core Competencies, please e-mail lipalmer@doc1.wa.gov.

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877)664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment e-mail: ljpalmer@doc1.wa.gov.

## **How to Apply**

## For job seekers who are not permanent state of Washington employees:

- 1. Go to <a href="http://careers.wa.gov/SearchAndApply.htm">http://careers.wa.gov/SearchAndApply.htm</a>.
- 2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.
- 3. Click on Apply Directly under the heading My Job Search and Applications.
- 4. In the reference code field, enter NB00021034\* and click on Start Search.
- 5. Click on the link Psychology Associate, Monroe, WA under the **Job Posting** column heading to view the complete announcement and apply.
- 6. Click through all the tabs along the top to complete your application and a questionnaire.
- 7. Attach your current resume through the **Attachments** tab.
- 8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter tab**.
- 9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.
- 10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

## Help is available

- A users' guide for applying to jobs is available at <a href="http://careers.wa.gov/help/">http://careers.wa.gov/help/</a>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail Information@dop.wa.gov.